

Govt. College for Women, Kulana (Jhajjar)

Lesson Plan

Session 2024-25

Class: B.Com I Semester I

Subject: Financial Accounting

Week	Unit	Topic
July 2024	Unit I	Introduction to Accounting, GAAP and AS1
Aug 2024	Unit I	Journalising and Posting
Aug 2024	Unit I	Preparation of Trial Balance
Aug 2024	Unit II	Capital and Revenue Items
Aug 2024	Unit II	Reserves and Provisions
Sep 2024	Unit II	Depreciation and AS 10
Sep 2024	Unit II	Depreciation and AS 10
Sep 2024	Assignment, Class test and Doubts of Unit I & II	
Sep 2024	Unit III	Accounting Errors and their rectification
Oct 2024	Unit III	Final Accounts with Adjustments
Oct 2024	Unit III	Final Accounts with Adjustments
Oct 2024	Unit IV	Computerised Accounting System
Oct 2024	Unit IV	Accounting for NPOs
Nov 2024	Assignment, Class test and Doubts of Unit III & IV	
Nov 2024	Doubts and Discussion of important questions	

Class: B.Com I Semester I

Subject: Business Communication

Week	Unit	Topic
July 2024	Unit I	Introduction to Business Communication
Aug 2024	Unit I	Introduction to Business Communication
Aug 2024	Unit I	Introduction to Business Communication
Aug 2024	Unit II	Communication Skills
Aug 2024	Unit II	Communication Skills
Sep 2024	Unit II	Communication Skills
Sep 2024	Unit II	Communication Skills
Sep 2024	Assignment, Class test and Doubts of Unit I & II	
Sep 2024	Unit III	Business Email Writing
Oct 2024	Unit III	Business Email Writing
Oct 2024	Unit III	Business Email Writing
Oct 2024	Unit IV	Business Letter Writing
Oct 2024	Unit IV	Business Letter Writing
Nov 2024	Assignment, Class test and Doubts of Unit III & IV	
Nov 2024	Doubts and Discussion of important questions	

Punita Malik

Assistant Professor (Commerce)

Govt. College for Women, Kulana (Jhajjar)

Lesson Plan

Session 2024-25

Class: B.Com II Semester III

Subject: Business Regulatory Framework I

Week	Unit	Topic
July 2024	Unit I	Indian Contract Act
Aug 2024	Unit I	Indian Contract Act
Aug 2024	Unit I	Indian Contract Act
Aug 2024	Unit I	Indian Contract Act
Aug 2024	Unit II	Contingent Contracts
Sep 2024	Unit II	Contracts of Indemnity and Guarantee
Sep 2024	Unit II	Contracts of Indemnity and Guarantee
Sep 2024	Assignment, Class test and Doubts of Unit I & II	
Sep 2024	Unit III	Contract of Bailment and Pledge
Oct 2024	Unit III	Contract of Bailment and Pledge
Oct 2024	Unit III	Contract of Bailment and Pledge
Oct 2024	Unit IV	Consumer Protection Act 1986
Oct 2024	Unit IV	Consumer Protection Act 1986
Nov 2024	Assignment, Class test and Doubts of Unit III & IV	
Nov 2024	Doubts and Discussion of important questions	

Class: B.Com II Semester III

Subject: Basics of Retailing

Week	Unit	Topic
July 2024	Unit I	Introduction to Retailing
Aug 2024	Unit I	Career Option in Retailing
Aug 2024	Unit I	Future of Retailing in India
Aug 2024	Unit II	Types of Retailing
Aug 2024	Unit II	Wheel of Retailing
Sep 2024	Unit II	Retailing Life Cycle
Sep 2024	Unit II	Retailing Models
Sep 2024	Assignment, Class test and Doubts of Unit I & II	
Sep 2024	Unit III	Management of Retailing Operations
Oct 2024	Unit III	Management of Retailing Operations
Oct 2024	Unit III	Strategic Retail Management Process
Oct 2024	Unit IV	Retail Planning
Oct 2024	Unit IV	Retail Planning
Nov 2024	Assignment, Class test and Doubts of Unit III & IV	
Nov 2024	Doubts and Discussion of important questions	

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Lesson Plan

Session 2024-25

Class: B.Com III Semester V

Subject: Accounting for Management

Week	Unit	Topic
July 2024	Unit I	Management Accounting
Aug 2024	Unit I	Management Accounting
Aug 2024	Unit I	Management Accounting
Aug 2024	Unit II	Analysis and Interpretation of Financial Statements
Aug 2024	Unit II	Analysis and Interpretation of Financial Statements
Sep 2024	Unit II	Ratio Analysis
Sep 2024	Unit II	Ratio Analysis
Sep 2024	Assignment, Class test and Doubts of Unit I & II	
Sep 2024	Unit III	Cash Flow Statement
Oct 2024	Unit III	Cash Flow Statement
Oct 2024	Unit III	Cash Flow Statement
Oct 2024	Unit IV	Capital Budgeting
Oct 2024	Unit IV	Capital Budgeting
Nov 2024	Assignment, Class test and Doubts of Unit III & IV	
Nov 2024	Doubts and Discussion of important questions	

Subject: Entrepreneurship and Small Scale Business

Week	Unit	Topic
July 2024	Unit I	Introduction to Entrepreneurship
Aug 2024	Unit I	Introduction to Entrepreneurship
Aug 2024	Unit I	Introduction to Entrepreneurship
Aug 2024	Unit II	Opportunity Scouting and Idea Generation
Aug 2024	Unit II	Opportunity Scouting and Idea Generation
Sep 2024	Unit II	Small Scale Business
Sep 2024	Unit II	Project Report
Sep 2024	Assignment, Class test and Doubts of Unit I & II	
Sep 2024	Unit III	Business Processes
Oct 2024	Unit III	Business Growth
Oct 2024	Unit IV	Issues in Small Business Marketing
Oct 2024	Unit IV	Infrastructure Development, Subsidies & Incentives
Oct 2024	Unit IV	Institutional Support to small business development
Nov 2024	Assignment, Class test and Doubts of Unit III & IV	
Nov 2024	Doubts and Discussion of important questions	

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Govt. College for Women, Kulana (Jhajjar)

Lesson Plan

Session 2024-25

Class: B.Com I Semester II

Subject: Advanced Financial Accounting

Week	Unit	Topic
Feb 2025	Unit I	Partnership Accounts
Feb 2025	Unit I	Partnership Accounts
Feb 2025	Unit I	Dissolution of Partnership
Feb 2025	Unit II	Dissolution of Partnership
Mar 2025	Unit II	Branch Accounts
Mar 2025	Unit II	Branch Accounts
Mar 2025	Unit II	Departmental Accounts
Apr 2025	Assignment, Class test and Doubts of Unit I & II	
Apr 2025	Unit III	Hire Purchase and Instalment
Apr 2025	Unit III	Hire Purchase and Instalment
Apr 2025	Unit III	Royalty Accounts
May 2025	Unit IV	Computerized Accounting using TALLY
May 2025	Unit IV	Computerized Accounting using TALLY
May 2025	Assignment, Class test and Doubts of Unit III & IV	

Class: B.Com I Semester II

Subject: Digital Fluency in Business

Week	Unit	Topic
Feb 2025	Unit I	Data Transmission and Computer Network
Feb 2025	Unit I	Data Transmission and Computer Network
Feb 2025	Unit I	Data Transmission and Computer Network
Feb 2025	Unit II	E-Commerce and E-payment system
Mar 2025	Unit II	E-Commerce and E-payment system
Mar 2025	Unit II	E-Commerce and E-payment system
Mar 2025	Unit II	E-Commerce and E-payment system
Apr 2025	Assignment, Class test and Doubts of Unit I & II	
Apr 2025	Unit III	Working with Excel Spreadsheet
Apr 2025	Unit III	Working with Excel Spreadsheet
Apr 2025	Unit III	Working with Excel Spreadsheet
May 2025	Unit IV	Presentation for Business
May 2025	Unit IV	Presentation for Business
May 2025	Assignment, Class test and Doubts of Unit III & IV	

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Govt. College for Women, Kulana (Jhajjar)

Lesson Plan

Session 2024-25

Class: B.Com II Semester IV

Subject: Business Regulatory Framework

Week	Unit	Topic
Jan 2025	Unit I	Indian Partnership Act
Jan 2025	Unit I	Indian Partnership Act
Jan 2025	Unit I	Indian Partnership Act
Feb 2025	Unit II	Dissolution of Firm
Feb 2025	Unit II	Dissolution of Firm
Feb 2025	Unit II	Dissolution of Firm
Feb 2025	Assignment,	Class test and Doubts of Unit I & II
Mar 2025	Unit III	Negotiable Instruments Act
Mar 2025	Unit III	Negotiable Instruments Act
Mar 2025	Unit III	Negotiable Instruments Act
Apr 2025	Unit IV	Sale of Goods Act
Apr 2025	Unit IV	Sale of Goods Act
Apr 2025	Assignment,	Class test and Doubts of Unit III & IV
Apr 2025		Doubts and Discussion of important questions

Class: B.Com III Semester VI

Subject: Financial Management

Week	Unit	Topic
Jan 2025	Unit I	Nature of Financial Management
Jan 2025	Unit I	Nature of Financial Management
Jan 2025	Unit I	Nature of Financial Management
Feb 2025	Unit II	Working Capital Management
Feb 2025	Unit II	Working Capital Management
Feb 2025	Unit II	Working Capital Management
Feb 2025	Assignment,	Class test and Doubts of Unit I & II
Mar 2025	Unit III	Cost of Capital
Mar 2025	Unit III	Leverage Analysis
Mar 2025	Unit III	Leverage Analysis
Apr 2025	Unit IV	Capital Structure Theory and Policy
Apr 2025	Unit IV	Dividend Theory and Policy
Apr 2025	Assignment,	Class test and Doubts of Unit III & IV
Apr 2025		Doubts and Discussion of important questions

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Govt. College for Women, Kulana (Jhajjar)

Lesson Plan

Session 2024-25

Class: B.Com III Sem VI

Subject: Goods & Services Tax and Custom Law

Week	Unit	Topic
Jan 2025	Unit I	Introduction to GST
Jan 2025	Unit I	Supply under GST
Jan 2025	Unit I	Levy, Collection and Exemption in GST
Feb 2025	Unit II	Place of Supply
Feb 2025	Unit II	Time of Supply
Feb 2025	Unit II	Input Tax credit
Feb 2025	Assignment,	Class test and Doubts of Unit I & II
Mar 2025	Unit III	Registration
Mar 2025	Unit III	Issue of Invoices
Mar 2025	Unit III	E-way Bill, Payment, return, TDS and TCS
Apr 2025	Unit IV	Customs Duty
Apr 2025	Unit IV	Export Promotion Scheme
Apr 2025	Assignment,	Class test and Doubts of Unit III & IV
Apr 2025		Doubts and Discussion of important questions

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Govt. College for Women, Kulana (Jhajjar)

Lesson Plan (01 February 2025 to 31 May 2025)

Class: B.A. I (2nd Semester)

Subject: English

MONTH & WEEK	TOPICS TO BE COVERED
February 1st week	Introduction to the English Essay Introduction to Francis Bacon
February 2nd week	Reading and explanation of the essay Of Studies
February 3rd week	Discussion on the possible questions on the essay Of Studies
February 4th week	Reading and explanation of the essay Of Travel
March 1st Week	Discussion on the possible questions on the essay Of Travel
March 2nd Week	Holi Vacation
March 3rd Week	Introduction to Joseph Addison and his essay Female Orators
March 4th Week	Reading and explanation of the essay Female Orators
April 1st Week	Discussion on the possible questions on the essay Female Orators
April 2nd Week	Reading and explanation of the essay The Aim of the Spectator
April 3rd Week	Discussion on the possible questions on The Aim of the Spectator
April 4th Week	Introduction to Richard Steele and his essay The Coverley Household
May 1st week	Discussion on the possible questions on The Coverley Household
May 2nd week	Reading and explanation of the essay Of The Club
May 3rd week	Introduction to Charles Lamb and his essay Dream Children: A Reverie
May 4th week	Reading and explanation of the essay The Praise of Chimney-Sweepers

Govt. College for Women, Kulana (Jhajjar)

Lesson Plan (07 January 2025 to 31 May 2025)

Class: B.A. II (4th Semester)

Subject: English

MONTH & WEEK	TOPICS TO BE COVERED
January 2nd week	Introduction to the Play and Theatrical Performances and Reading of the play ‘The Envoy’
January 3rd week	Reading of the play ‘The Envoy’
January 4th week	Reading of the play ‘The Swan Song’
February 1st week	Reading of the play ‘The Swan Song’
February 2nd week	Reading of the play ‘Monkey’s Paw’
February 3rd week	Reading of the play ‘Monkey’s Paw’
February 4th week	Reading of the play ‘Before Breakfast’
March 1st Week	Reading of the play ‘Before Breakfast’
March 2nd Week	Holi Vacation
March 3rd Week	Reading of the Play ‘Sleepwalkers’
March 4th Week	Reading of the Play ‘Sleepwalkers’
April 1st Week	Grammar
April 2nd Week	Grammar
April 3rd Week	Grammar
April 4th Week	Grammar
May 1st week	Revision and Test
May 2nd week	Revision of the plays
May 3rd week	Possible questions on the plays
May 4th week	Revision of Grammar and Test

Govt. College for Women, Kulana (Jhajjar)

Lesson Plan (07 January 2025 to 31 May 2025)

Class: B.A. III (6th Semester)

Subject: English

MONTH & WEEK	TOPICS TO BE COVERED
January 2nd week	Introduction to William Shakespeare and Reading of the play ‘The Merchant of Venice’
January 3rd week	Reading of the play ‘The Merchant of Venice’
January 4th week	Reading of the play ‘The Merchant of Venice’
February 1st week	Reading of the play ‘The Merchant of Venice’
February 2nd week	Reading of the play ‘The Merchant of Venice’
February 3rd t week	Reading of the play ‘The Merchant of Venice’
February 4th week	Reading of the play ‘The Merchant of Venice’
March 1st Week	Reading of the play ‘The Merchant of Venice’
March 2nd Week	Holi Vacation
March 3rd Week	Reading of the play ‘The Merchant of Venice’
March 4th Week	Reading of the play ‘The Merchant of Venice’
April 1st Week	Reading of the play ‘The Merchant of Venice’
April 2nd Week	Reading of the play ‘The Merchant of Venice’
April 3rd Week	Reading of the play ‘The Merchant of Venice’
April 4th Week	Grammar
May 1st week	Grammar
May 2nd week	Grammar
March 3rd Week	Grammar and Test
May 4th week	Revision

Govt. College for Women, Kulana (Jhajjar)

Lesson Plan (01 August to 30 November 2024)

Class: B.A. I (1st Semester)

Subject: English

MONTH & WEEK	TOPICS TO BE COVERED
August 1st week	Types of Poetry and Related Literary Terms
August 2nd week	Introduction to Geoffrey Chaucer and Reading of his Prologue
August 3rd week	Reading and explanation of the Prologue
August 4th week	Reading and explanation of the Prologue
September 1st week	Reading and explanation of the Prologue
September 2 nd week	Introduction to Edmund Spenser and his Amoretti
September 3 rd t week	Reading and Explanation of the Poem New Year Forth Looking Out of Janus Gate (IV)
September 4 th week	Reading and Explanation of the poem Fayre Eyes, the Mirrour of My Mazed Heart (VII)
October 1 st Week	Reading and Explanation of the poem The Merry Cuckow, Messenger of Spring (XIX)
October 2 nd Week	Introduction to William Shakespeare and reading of his poem Sonnet 18 (Shall I Compare Thee to a Summer's Day?)
October 3 rd Week	Reading and Explanation of the poem Sonnet 116 (Let Me Not to the Marriage of True Minds)
October 4 th Week	Reading and Explanation of the poem Sonnet 130 (My Mistress's Eyes are Nothing Like the Sun)
November 1 st Week	Introduction to John Donne and reading of his poem The Good Morrow
November 2 nd Week	Reading and Explanation of the poem The Sun Rising
November 3 rd Week	Reading and Explanation of the poem Batter My Heart Test

Govt. College for Women, Kulana (Jhajjar)

Lesson Plan (22 July to 30 November 2024)

Class: B.A. II (3rd Semester)

Subject: English

MONTH & WEEK	TOPICS TO BE COVERED
July 4th week	Introduction and Explanation to Poetic Forms and Devices
Last 3 days of July & First 3 days of August	Reading of the poem Sonnet XVIII Grammar
August 2nd week	Reading of the poem Know Then Thyself Grammar
August 3rd week	Reading of the poem Elegy Written in a Country Churchyard Grammar
August 4th week	Reading of the poem The World is too Much With Us Grammar
September 1st week	Reading of the poem Ode on a Grecian Urn
September 2nd week	Reading of the poem Ode on a Grecian Urn Grammar
September 3rd week	Reading of the poem When You are Old Grammar
September 4th week	Reading of the poem Where the Mind is Without Fear Grammar
October 1st Week	Reading of the poem The Bangle Sellers Grammar
October 2nd Week	Reading of the poem Another Woman Grammar
October 3rd Week	Grammar
October 4th Week	Diwali Vacation
November 1st Week	Revision
November 2nd Week	Revision and Test
November 3rd Week	Revision
November 4th Week	Revision

Govt. College for Women, Kulana (Jhajjar)

Lesson Plan (22 July to 30 November 2024)

Class: B.A. III (5th Semester)

Subject: English

MONTH & WEEK	TOPICS TO BE COVERED
July 4th week	Introduction to the Novel as a Genre
Last 3 days of July & First 3 days of August	Introduction and reading of the novel Kanthapura
August 2nd week	Reading of the novel Kanthapura
August 3rd week	Reading of the novel Kanthapura
August 4th week	Reading of the novel Kanthapura
September 1st week	Reading of the novel Kanthapura
September 2nd week	Reading of the novel Kanthapura
September 3rd week	Reading of the novel Kanthapura
September 4th week	Reading of the novel Kanthapura
October 1st Week	Reading of the novel Kanthapura
October 2nd Week	Reading of the novel Kanthapura
October 3rd Week	Grammar
October 4th Week	Diwali Vacation
November 1st Week	Grammar
November 2nd Week	Revision and Test
November 3rd Week	Grammar
November 4th Week	Grammar

GOVERNMENT COLLEGE (W) KULANA (JHAJJAR)

Summary of Lesson Plans of College Faculty for Academic Session 2024-25

Name of Assistant Professor: Rafender Kumar

Class & Sem.: B.Com Ist, Sem-02 Subject: Pol. Sc (MDC)

Months

Topics/Chapters to be covered

Feb.
2025

- Introduction, Syllabus discussion
- Reformism in Nineteenth Century
- Anti-Reformism in Nineteenth Century
- Major Social Movements in India
- Major Religious Movements in India
- Nationalist Politics and Expansion of its Social Base
- Phases of Nationalist Movement
- Liberal Constitutionalists

March
2025

- Swadeshi
- Revolutionaries
- Socialists and Communists
- Beginning of Constitutionalism in India
- Gandhi and Mass Mobilisation
- Non-Cooperation Movement
- Civil Disobedience Movement
- Quit India Movement
- Class Test

April
2025

- Partition of India
- Independence and Integration of states
- Communalism in Indian Politics
- The Two-Nation Theory and Partition
- Independence of India
- Integration of Indian State
- Communalism in Indian Politics
- Class Test

May
2025

- The 1857 war of Independence
- Workers, Women Movements
- Education and rise of new middle class
- Revision
- Doubt classes
- Sample Paper Discussion

Rafender
Signature of Assistant Professor

Govt. College for Women, Kulana (JHAJJAR)

Summary of Lesson Plans of College Faculty for Academic Session 2024-2025

Name of Assistant/Associate Professor: Rajender Kumar

Class: B.A.I.

Subject: Political Science (Indian Politics)

Semester: 02

Months	Topics/Chapters to be Covered
Feb 2025	Federalism Types of Federalism Features of Federalism Relation between the Union and the States Executive Relation Legislative Relation Financial Relation Centre state Relation (causes of Tension) Demand of State Autonomy Demand Justification The Election Commission of India Electoral Process in India Electoral Reforms Types of Election Problem in Election in India Need of Election Election Campaign Techniques Voting Behaviour Political Defection Defection and its Result Anti-Defection Act, 1985 91st Constitutional Amendment Act 2003 Growth of Political Parties in India Features of Indian Party System Major Political Parties in India Major Regional Political Parties Problems Facing Political Parties in India Role of Opposition in India Interest Groups and Pressure Groups Functions, Importance and Utility of Pressure Groups Various Pressure Groups Working in India Role of caste in Indian Politics Dalit Politics in India Arguments in favour and against the Policy of Reservation Casteism in Indian States Religion and Indian Politics Official Language and the Constitution Linguism and Indian Politics Regionalism in India
March 2025	
April 2025	

Govt. College for Women, Kulana (JHAJJAR)

Summary of Lesson Plans of College Faculty for Academic Session 2024-2025

Name of Assistant/Associate Professor: Rajender Kumar

Class: B.A II

Subject: Political Science (Indian Political Thinker)

Semester: 04

Months	Topics/Chapters to be Covered
January 2025	<ul style="list-style-type: none"> - Political Ideas of Jai Prakash Narayan - Socialist Idea of Jai Prakash Narayan - Jai Prakash Narayan's Views about Total Revolution - Main Features of Total Revolution - Contribution of Jai Prakash to Indian Political Thought - Political Ideas of Ram Manohar Lohia - Views about Socialism of Dr. Ram Manohar Lohia - R.M. Lohia's views about State - R.M. Lohia's views on Democracy - Contribution of Ram Manohar Lohia's to Indian Political Thought - Political Ideas of Mahatma Gandhi - Gandhi's theory of End and Means
February 2025	<ul style="list-style-type: none"> - Ideal State of Gandhi Ramrajya - Gandhi's view on Sarvodaya - Basic Features of Trusteeship System - Gandhi's views on Non-Violence - Gandhi's views on Satyagraha - Gandhi's view on Antodaya - Contribution of M.K. Gandhi to Indian Political Thought - Political Ideas of M.N. Roy - M.N. Roy's view regarding Freedom - M.N. Roy's Views on Marxism - New Radical Humanism of M.N. Roy - M.N. Roy's Radical Democracy - Feature of Radical Democracy
March 2025	<ul style="list-style-type: none"> - Political Ideas of J.L. Nehru - Nehru's views regarding Imperialism - Nehru's views on Democracy - Nehru's views on Democratic Socialism - Nehru's views on Marxism-Communism - Political Foundations of Nehru's thought - Political views of Dr. B.R. Ambedkar - Ambedkar's views about Welfare of Scheduled Caste - Ambedkar's views regarding Socialism - Political Ideas of Netaji Subash Chandra Bose - Netaji's Dream of Economic Development of free India - Netaji Subash Chandra's View about Socialism in India

April
2025

- Features of Socialism by Netaji
- Was Subhash Chandra Bose a Fascist?
- Bose's views about State
- Role of Netaji in Freedom Movement
- Bose and INA (Azad Hind Fauj)
- Political Ideas of Bhagat Singh
- Bhagat Singh's views about Socialism
- Bhagat Singh's views about Revolution
- Contribution of Bhagat Singh in National Movement
- class Test
- Revision of Political Thought of I.P. and Subhash
- class Test
- Doubt class

Ritesh
Signature of Asst/Asso. Professor

Govt. College for Women, Kulana (JHAJJAR)

Summary of Lesson Plans of College Faculty for Academic Session 2024-2025

Name of Assistant/Associate Professor: Rajender Kumar

Class: B.A.IV

Subject: Political Science (International Organisation)

Semester: VII 06

Months	Topics/Chapters to be Covered
January 2025	<ul style="list-style-type: none"> - Meaning and Features of Regional Organisation - Regional Organisation and International Order - Causes of Encouraging Regionalism - Utility of Regional Organisation - European Community - Creation and Expansion of Union - Organizational Structure of Economic Community - Hindrances in the way of European Union - Objectives of SAARC - Principles of SAARC - Organization of SAARC - India and SAARC - Achievement of SAARC - Failure of SAARC
February 2025	<ul style="list-style-type: none"> - Organization of ASEAN - Function and Role of ASEAN - India and ASEAN - Charter of U.N. and Human Rights - Universal Declaration of Human Rights - Preamble of the declaration of Human Rights - Feature of Universal Declaration of Human Rights - History of Decolonisation in Asia - Causes of Decolonisation - Role of U.N. in decolonisation - Objectives of Trustee System - United Nations and Peace Making - Machinery of U.N.
March 2025	<ul style="list-style-type: none"> - Means and Methods of Peaceful Settlement of Disputes - Various Issues Brought before U.N. - United Nations and Collective Security - UN and Peace Keeping and Peace Building - Principles of collective security - Collective Security and Defence - Examples of collective security - Uniting for peace Resolution 1950 - Increase in the Credibility of Security Council - Criticism of Collective Security System - Working of U.N. in coldwar Era - Role of U.N. in post coldwar Era - Economical and Social Achievement

April
2025

- Failures and Weaknesses of U.N.
- United Nations and Third World
- Increasing influence of Third World in U.N.
- Reforms in U.N.
- Democratisation of U.N.
- Amendment of the U.N. Charter
- Informal Amendments in U.N. Charter
- Suggestions Regarding Amendment for Democratisation of U.N.
- Re-Organising the U.N.
- Security Council and India
- Class Test
- Revision of Chapter Third Wave Countries
- Class Test / Doubt Class

R. S. Daw
Signature of Asst/Asso. Professor

LESSION PLAN - BA-3rd
(HISTORY) MAJOR

COURSE NAME — AN ANCIENT HISTORY OF INDIA SEMESTER—01

COURSE CODE — 24HISM401DS01

TEACHER NAME - NAVGEN KUMAR (ASSISTANT PROFESSOR)

UNIT - 01

AUGUST
2024

- (1) SOURCES OF ANCIENT INDIA: - TYPES AND USES
MAPS: - (2) IMPORTANT SITES OF HARAPPAN CIVILIZATION

UNIT - 01

- (2) STONE AGE: - FOOD GATHERING HUNTING STAGE
FOOD PRODUCING STAGE
(3) HARAPPAN CIVILIZATION: - ORIGIN, EXTENT AND TOWN
PLANNING; ECONOMY AND RELIGIONS, PROBLEM OF
DECAY
(4) THE VEDIC AGE: - SOCIETY, ECONOMY, POLITY
AND RELIGION
MAPS: - EXTENT OF ASHOKA'S EMPIRE AND PILLARS
EDICTS

SEPTEMBER
2024

UNIT - II

- (1) SECOND URBANIZATION AND THE RISE OF
TERRITORIAL STATES
(2) NEW RELIGIOUS MOVEMENTS: - JAINISM AND
BUDDHISM
(3) MAURYAN EMPIRE: - FORMATION AND

CONSOLIDATION, HISTORICAL
CONDITIONS, DECLINE OF EMPIRE

MAPS: (i) PORTS, TRADE ROUTES OF ANCIENT INDIA

UNIT - III

OCTOBER 2024
(1) POST MAURYAN AGE :- THE KUSHANAS, SANGAM
AGE :- SATAVAHANAS, CHOLAS AND PANDYAS

(2) GUPTA EMPIRE :- FORMATION AND CONSOLIDATIONS
CONTRIBUTION TO INDIAN CULTURE

(3) PUSHYABHUTIS :- HARSHVARDHAN, TRIPARTITE
STRUGGLE, HISTORICAL BACKGROUND TO THE
ESTABLISHMENT OF DELHI SULTANATE

MAPS: (i) EXTENT OF KUSHANA'S EMPIRE

(5) EXTENT OF HARSHVARDHAN EMPIRE

NOVEMBER
2024

REVISION

NAVEEN KUMAR
NAVEEN KUMAR
ASSISTANT PROFESSOR OF HISTORY

LESSON PLAN

BA-Ist (History)

SEMESTER - 01

NAME OF THE COURSE - SCIENCE AND TECHNOLOGY IN INDIA (EARLIEST TIMES TO 1757 CE)

COURSE CODE - 24HIS401M101

TEACHER NAME - NAVNEEN KUMAR (ASSISTANT PROFESSOR)

UNIT - 01

- (1) SCIENCE AND TECHNOLOGY: MEANING AND SCOPE
- (2) SOURCES OF HISTORY OF SCIENCE AND TECHNOLOGY IN INDIA

UNIT - 01

- (3) ORIGINS AND DEVELOPMENT OF TECHNOLOGY IN PRE HISTORIC PERIOD
- (4) BEGINNINGS OF AGRICULTURE AND ITS IMPACT ON THE GROWTH OF SCIENCE AND TECHNOLOGY

UNIT - II

- (1) SCIENCE AND TECHNOLOGY DURING VEDIC AND LATER VEDIC TIMES INCLUDING PHYSICAL AND BIOLOGICAL SCIENCES
- (2) MAJOR DEVELOPMENT IN THE HISTORY OF SCIENCE AND TECHNOLOGY FROM AD 1st CENTURY TO 1000 AD

UNIT - II

- (3) MAJOR DEVELOPMENTS IN THE HISTORY OF SCIENCE AND TECHNOLOGY FROM 1000 AD TO 18th CENTURY AD.

(04) INDIA'S INTERACTION WITH CHINA, CENTRAL,
WEST ASIA
UNIT-III

(1) DEVELOPMENT OF NYAYA PHILOSOPHY AND
ITS SOCIAL CONTEXT

OCTOBER
2024

UNIT-III

(2) PHILOSOPHICAL CONCEPTS RELEVANT TO
SCIENCES IN INDIAN TRADITION

(3) DEVELOPMENTS IN ASTRONOMY WITH SPECIAL
REFERENCES TO ARYABHATA, VARAHMIRA,
AND BHASKARA-1

NOVEMBER
2024

REVISION

NAVEEN KUMAR
NAVEEN KUMAR
ASSISTANT PROFESSOR OF HISTORY

LESSION PLAN

HISTORY - BA-IInd SEMESTER - 03

NAME OF THE COURSE - MODERN HISTORY OF INDIA

TEACHER NAME - NAVJANKUMAR (ASSISTANT PROFESSOR)

JULY 2024	UNIT-01 DECLINE OF MUGHAL EMPIRE AND THE RISE OF SUCCESSOR STATES, ADVENT OF EUROPEAN POWERS MAPS: - 1) INDIA DURING 1764
AUGUST 2024	UNIT-01 (2) BRITISH CONQUEST: - BENGAL, MYSORE MARATHAS, AWADH, SIND AND PUNJAB (3) 18th CENTURY IN INDIAN HISTORY: - SOCIETY AND ECONOMY UNIT-02 (1) BRITISH ADMINISTRATION, ECONOMIC AND FOREIGN POLICIES MAPS: - IMPORTANT PLACES OF 1857 REVOLT
SEPTEMBER 2024	UNIT-02 (2) SOCIAL AND ECONOMIC IMPACT AND CULTURAL RENAISSANCE (3) EARLY RESISTANCE AND THE REVOLT OF 1857 MAPS: - CENTRES OF SOCIO-RELIGIOUS MOVEMENTS (3) (4) IMPORTANT PLACES OF REVOLUTIONARY MOVEMENTS

UNIT-03

OCTOBER
2024

1) EMERGENCE OF NATIONAL MOVEMENT, REVOLUT
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(2) NATIONAL FREEDOM MOVEMENT (1885-1947)

3) EMERGENCE OF COMMUNAL POLITICS AND
CONSTITUTIONAL DEVELOPMENT

MAPS: - (05) PLACES ASSOCIATED WITH SIGNIFICANT
SESSION OF INDIAN NATIONAL CONGRESS

NOVEMBER
2024

REVISION

Navleen Kumer
NAVEEN KUMAR

ASSISTANT PROFESSOR OF HISTORY

LESSON PLAN

HISTORY - BA-03rd SEMESTER - OSIM

NAME OF THE COURSE - ANCIENT AND MEDIEVAL WORLD

TEACHER NAME - NAVEEN KUMAR (ASSISTANT PROFESSOR)

UNIT - 01

PRE-HISTORIC CULTURES

(A) HUNTING STAGE (PALEOLITHIC)

(B) HUNTING - GATHERING STAGE (MESOLITHIC)

MAP WORK: - (A) INDUS VALLEY CIVILIZATION

UNIT - 01

(C) FOOD PRODUCING STAGE (NEOLITHIC)

(2) BRONZE AGE CIVILIZATIONS

(A) SUMERIAN CIVILIZATION: - SOCIO-ECONOMIC STRUCTURE

(B) EGYPTIAN CIVILIZATION - SOCIO ECONOMIC STRUCTURE

(C) INDUS CIVILIZATION: - SOCIO-ECONOMIC STRUCTURE

MAP WORK: - (B) MAIN CENTRES OF GREEK-ROMAN CIVILIZATION

UNIT - 11

IRON AGE CIVILIZATION

(A) GREEK CIVILIZATION: - POLITY, SOCIETY AND ECONOMY

(B) ROMAN CIVILIZATION: - POLITY, SOCIETY AND ECONOMY

(C) INDIAN CIVILIZATION: - P.G.W CULTURE

(4) FEUDALISM IN MEDIEVAL EUROPE

(a) FEUDALISM :- DEFINITION, RISE, FEATURES AND DECLINE

(b) ROLE OF CHURCH IN MEDIEVAL EUROPE

MAP WORK :- FORMATION OF EMPIRE UNDER ABBASIDS

OCTOBER
2024

(5) UNIT-III

ISLAMIC WORLD

(a) RISE OF ISLAM :- SOCIO-POLITICAL BACKGROUND OF PRE-ISLAMIC ARABIA, EVOLUTION OF ISLAMIC STATE UNDER PROPHET MUHAMMAD, PIOUS CALIPHS

(b) STATE UNDER Umayyads AND ABBASids, INTELLECTUAL AND CULTURAL CONTRIBUTION OF THE ARAB CIVILIZATION

(6) TRANSITION OF EUROPE FROM MEDIEVAL TO MODERN PERIOD :-

(a) RENAISSANCE :- RISE AND IT'S IMPACT

(b) REFORMATION :- RISE AND IT'S IMPACT

MAP WORK :- INDUS VALLEY CIVILIZATION

NOVEMBER
2024

REVISION

Navgen Kumar
NAVGEN KUMAR
ASSISTANT PROFESSOR OF HISTORY

LESSON PLAN

(HISTORY) B.A. 1ST YEAR SEMESTER - 02

गुरे और मुगल शासन

COURSE CODE - 24HISM402DS01

TEACHER NAME - NAVEEN KUMAR (ASSISTANT PROFESSOR)

UNIT - I

(1) RE CONSTRUCTING MEDIEVAL INDIA : SOURCES

(2) TURKISH INVASION AND ESTABLISHMENT OF DELHI SULTANATE UNDER EARLY TURKS

(3) EXPANSION OF DELHI SULTANATE UNDER KHALJIS AND TUGHLAQs;

DISINTEGRATION OF DELHI SULTANATE

MAPS: - (1) EXTENT OF SULTANATE UNDER ALLAUDDIN KHALJI

(2) URBAN CENTRES DURING SULTANATE

TEST

UNIT - II

(1) FOUNDATION OF MUGHAL EMPIRE

(2) SECOND AFGHAN EMPIRE: SHER SHAH SURI AND HIS MAJOR ACHIEVEMENTS

(3) CONSOLIDATION AND EXPANSION OF MUGHAL EMPIRE: AKBAR, JAHANGIR, SHAHJAHAN, AURANGZEB

MAPS: (3) POLITICAL CONDITION ON THE EVE OF BABAR'S INVASION

(04) INDIA UNDER AKBAR (1605 A.D)

TEST

UNIT - III

(1) ADMINISTRATIVE INSTITUTIONS: IQTA, MANSBAND JAGIRDARI

(2) LAND REVENUE SYSTEM, ZAMINDARS AND PEASANTS, TECHNOLOGICAL DEVELOPMENT, TRADE AND COMMERCE

(3) SOCIO-RELIGIOUS AND CULTURAL DEVELOPMENTS: - BHAKTI AND SUFI MOVEMENTS, DIN-E-ILHAi, ART AND ARCHITECTURE

MAPS: - INDIA UNDER AURANGZEB (1707)

TEST

EXTENT OF SULTANATE UNDER ALLAUDDIN KHALJI (MAPS)

MAY-2025. REVISION

NAVEEN KUMAR
NAVEEN KUMAR

ASSISTANT PROFESSOR OF HISTORY

LESSON PLAN
(HISTORY) BA-2nd YEAR

SEMESTER - 04

- OF THE COURSE — HISTORY OF HARYANA

TEACHER NAME - NAVEEN KUMAR (ASSISTANT PROFESSOR)

UNIT - I

- (1.) REGIONAL STUDY :- A CASE OF HARYANA
- (a) GENERAL SURVEY OF SOURCES OF THE HISTORY OF HARYANA
- (b) STONE AGE IN HARYANA :- A BRIEF SURVEY
- (c) HARAPPAN CIVILIZATION :- GENERAL FEATURES
- Q ,
- TOWARDS STATE FORMATION
- (a) KURUS, HISTORICITY OF THE BATTLE OF MAHABHARATA
- (b) RISE OF REPUBLICS :- YAUDHEYAS AND AGRAS
- (3) RISE OF POWERS DURING EARLY MEDIEVAL PERIOD
- (a) PUSHYABHUTIS
- (b) TOMARAS
- MAPS :- (i), MAIN CENTRES OF HARAPPAN CIVILIZATION IN HARYANA
- (2) HARYANA AT THE TIME OF HARSHAVARDHANA
- TEST

UNIT - II

- (4) BATTLES AND REVOLTS DURING MEDIEVAL PERIOD
- (a) BATTLES OF TARAIN AND THEIR IMPACT
- (b) BATTLES OF PANIPAT AND THEIR IMPACT
- (c) RESISTANCE OF JATS, REVOLT OF SATNAMIS
- (5) POLITICAL DEVELOPMENTS IN 18th CENTURY
- (a) NAWABI KINGDOMS AND INTRUSION OF SIKHS
- (b) MARATHAS, GEORGE THOMAS AND EAST INDIA COMPANY
- MAPS :- (3), URBAN CENTRES (1200 TO 1700 AD) DURING MEDIEVAL PERIOD
- (4) MAJOR CENTRES OF 1857 REVOLT IN HARYANA
- TEST

UNIT - III

- (6) POLITICAL AND SOCIAL REACTIONS OF BRITISH RULE
- (a) REVOLT OF 1857
- (b) ARYA SAMAS
- (c) SPREAD OF MODERN EDUCATION

	(7) FREEDOM MOVEMENT IN HARYANA (a) POLITICAL CONSCIOUSNESS (b) PEOPLE'S PARTICIPATION (1885-1919) (8) TOWARDS FREEDOM (a) MASS MOVEMENT: - NON-CO-OPERATION AND QUIT INDIA MOVEMENT (b) UNIONIST PARTY (c) PRAJA MANDAL MOVEMENT: - A BRIEF SURVEY MAPS: - (5) MAIN CENTRES OF FREEDOM STRUGGLE IN HARYANA MAIN CENTRES OF HARAPPAN CIVILIZATION IN HARYANA TEST
APRIL 2025	
MAY 2025	REVISION

Naveen Kumar
 NAVNEEN KUMAR
 ASSISTANT PROFESSOR OF HISTORY

LESSION PLAN

SEMESTER - 4th

(HISTORY) BA-IIIrd YEAR

PART OF THE COURSE: — MODERN WORLD

TEACHER NAME- NAVNEEN KUMAR (ASSISTANT PROFESSOR)

UNIT - I

JANUARY
2025

- (1) ECONOMIC DEVELOPMENT - I
 - (a) MERCANTILISM AND THE BEGINNING OF CAPITALISM
 - (b) AGRICULTURAL REVOLUTION
 - (2) ECONOMIC DEVELOPMENT - II
 - (a) TECHNOLOGICAL REVOLUTION
 - (b) IMPERIALISM
- MAPS: — AREA OF AGRICULTURAL REVOLUTION
- (b) EUROPE ON THE EVE OF FRENCH REVOLUTION
- TEST

UNIT - II

FEBRUARY
2025

- (3) POLITICAL DEVELOPMENT - I
 - (a) FRENCH REVOLUTION
 - (b) LIBERALISM IN BRITAIN
 - (4) POLITICAL DEVELOPMENT - II
 - (a) NATIONALISM IN GERMANY AND ITALY
 - (b) RUSSIAN REVOLUTION
- MAPS: — UNIFICATION OF ITALY
- (a) UNIFICATION OF GERMANY
- TEST

UNIT - III

MARCH
2025

- (5) THE FAR EAST
 - (a) CHINA - REVOLUTION OF 1911 AD AND COMMUNIST REVOLUTION 1947 AD
 - (b) JAPAN - AS A COLONIAL POWER
- (6) WORLD IN CRISIS

APRIL
2025

- (a) FIRST WORLD WAR AND PEACE SETTLEMENTS
 - (b) SECOND WORLD WAR
- MAPS: — AREA OF AGRICULTURAL REVOLUTION
- (b) EUROPE ON THE EVE OF FRENCH REVOLUTION

MAY 2025

TEST / REVISION

NAVNEEN KUMAR
NAVNEEN KUMAR
ASSISTANT PROFESSOR OF HISTORY

GOVERNMENT COLLEGE FOR WOMEN - KULANA

Summary of Lesson Plans of College Faculty for Academic Session 2024-25

Name of Assistant Professor: Rajender Kumar

Class & Sem.: B Com 1st Sem Subject: Pol.Sc. (MDC)

Months	Topics/Chapters to be covered
July 2024	- Introduction, Syllabus discussion
August 2024	- Citizenship: Introduction and Types
	- Citizenship Act 1955
	- CAA 2019
	- Judicial Review of CAA 2019
	- Uniform Civil Code: Introduction
	- NRI, OCI, PIO
	- NPR
September 2024	- UCC in Indian Constitution
	- Hindu Marriage Act - 1955
	- Muslim Personal Law
	- Triple Talaq Law
	- Favour and Against of UCC
	- Language Issue
	- Provisions regarding language in Indian Constitution
	- NEP & Language, Class Test
October 2024	- Introduction to Religious Freedom
	- Introduction to Minority Rights
	- National Minority Commission
	- Report of Sachar Committee
	- Federal System in India
	- State-Union Relations
	- Nature of Indian Federalism
	- Class Test
November 2024	- Constitutional Amendment
	- Emergency Provisions
	- Preventive Detention Law
	- Revision
	- Doubt classes
	- Assessment.

Rajender Kumar
AP Pol.Sc.

GOVERNMENT COLLEGE FOR WOMEN KULANA

Summary of Lesson Plans of College Faculty for Academic Session 2024-25

Head of Assistant Professor: Rajender Kumar

Class & Sem.: B.A 1st Sem.-d Subject: POL.Sc (Major)

Months	Topics/Chapters to be covered
July 2024	<ul style="list-style-type: none">- Introduction, Syllabus discussion- Sources of Indian Constitution
August 2024	<ul style="list-style-type: none">- Basic Features of Indian Constitution- Preamble of Indian Constitution- Fundamental Rights given in Indian Constitution- Fundamental Duties given in Indian constitution- Directive Principles of State Policy
September 2024	<ul style="list-style-type: none">- Introduction of Union Executive- The President of India- The Vice-President of India- Council of Ministers (Union)- The Prime Minister of India- Governor- Council of Ministers (State)- The Chief Minister- Class Test
October 2024	<ul style="list-style-type: none">- Introduction of Union Legislature- Lok Sabha- Rajyasabha- Process of Constitutional Amendment and Major Amendments in Indian Constitution- The State Legislature- Panchayati Raj Institutions- Class Test- Indian Judiciary (Introduction)
November 2024	<ul style="list-style-type: none">- Supreme Court- High Courts- Judicial Review- Judicial Activism- Revision- Doubt Classes- Sample Paper Discussion

Rajender

Name of Assistant Professor: Rajender Kumar
 Course & Sem: B.A. 1st Sem-03 Subject: Pol. Sc

Months	Topics/ Chapters to be covered
July 2024	<ul style="list-style-type: none"> - Introduction - Syllabus discussion - Political Views of Raja Ram Mohan Roy - Other views of Raja Ram Mohan Roy - Political views of Swami Dayanand - Other views of Swami Dayanand
Aug 2024	<ul style="list-style-type: none"> - Political views of Dada Bhai Naorojee - Other views of Dada Bhai Naorojee - Political views of G.K. Gokhale - Other views of G.K. Gokhale - Class Test
Sept. 2024	<ul style="list-style-type: none"> - Political views of Swami Vivekananda - Other views of Swami Vivekananda - Political views of Aurobindo Ghosh - Other views of Aurobindo Ghosh - Political views of Lala Lajpat Rai - Other views of Lala Lajpat Rai
Oct. 2025	<ul style="list-style-type: none"> - Political views of B.G. Tilak - Other views of B.G. Tilak - Class Test - Revision
Nov 2025	Sample paper discussion

Rajender
 Signature of Assistant Professor

Assistant Professor: Rajender Kumar
B.A. 3rd Sem: B-AInd Sem-03 Subject: Pol.Sc

Months	Topics/Chapters to be covered
July 2024	<ul style="list-style-type: none">- Introduction- Syllabus discussion- Political Views of Raja Ram Mohan Roy- Other views of Raja Ram Mohan Roy- Political views of Swami Dayanand- Other views of Swami Dayanand
Aug 2024	<ul style="list-style-type: none">- Political views of Dada Bhai Naorojee- Other views of Dada Bhai Naorojee- Political views of G.K. Gokhale- Other views of G.K. Gokhale- Class Test
Sept. 2024	<ul style="list-style-type: none">- Political views of Swami Vivekananda- Other views of Swami Vivekananda- Political views of Aurobindo Ghosh- Other views of Aurobindo Ghosh- Political views of Lala Lajpat Rai- Other views of Lala Lajpat Rai
Oct. 2025	<ul style="list-style-type: none">- Political views of B.G. Tilak- Other views of B.G. Tilak- Class Test- Revision
Nov. 2025	sample paper discussion

Rajender
Signature of Assistant Professor

GOVERNMENT COLLEGE FOR WOMEN KULANA

Summary of Lesson Plans of College Faculty for Academic Session 2024-25

Name of Assistant Professor: Rajender Kumar

Class & Sem.: B.A. IIIrd Sem-5 Subject: Pol. Sc

Months	Topics/Chapters to be covered
July 2024	<ul style="list-style-type: none">- Introduction, Syllabus discussion- Introduction about International Organisation
August 2024	<ul style="list-style-type: none">- Nature of International Organisation- Scope of International Organisation- Evolution of International Organisation- Growth of International Organisation- Introduction about League of Nation- Structure of League of Nation- Objectives of League of Nation
September 2024	<ul style="list-style-type: none">- Functions of League of Nation- Causes of failure of League of Nation- Origin of U.N.O.- Objectives and Principles of U.N.O.- Membership, structure and functions of U.N.O.- Organs of United Nations- General Assembly of U.N.O.- Security Council of U.N.O.- Class Test
October 2024	<ul style="list-style-type: none">- Economic and Social Council of U.N.O.- Secretariat of U.N.O.- International Court of Justice- Introduction about Specialized Agencies of the United Nations- UNESCO- International Monetary Fund- Class Test
November 2024	<ul style="list-style-type: none">- International Labour Organisation- UNICEF- World Health Organisation- Revision Classes- Doubt classes- Sample Paper Discussion

Rajender

Name of the college: Govt. college for women kulana

Academic Session: 2024-25

Subject: Auditing

Name of Extension lecturer: Pankaj

Class: B.com 6th sem

Month	Topic
January	Auditing: Meaning, objectives, importance and types of Auditing. Audit Process: internal control, internal check & internal audit, audit programmer.
February	Audit Procedure : Routine checking, vouching, verification & valuation of assets & liabilities
March	Audit of Public Company : Qualification, Appointment of company Auditors, their powers, duties and liabilities, Audit of depreciation and reserves, Divisible profits & dividends
April	Audit Report and Investigation Audit Report: Meaning, objectives, contents and types, Investigation: Meaning, Nature and objectives

Name of the college: Govt. college for women kulana

Academic Session: 2024-25

Subject: Taxation law

Name of Extension lecturer: Pankaj

Class: B.com 6th sem

Month	Topic
January	Rebate & Relief of Tax, computation of Total income and Tax liability of individuals, Filling and Filing of return
February	Assessment of Hindu Undivided Families, Assessment of Firms & Association of Persons.
March	Income Tax authorities & their powers, procedure for assessment, Deduction of Tax at Source . Advance payment of tax
April	Recovery & refund of tax, appeals & revision, penalties, offences & prosecutions

Name of the college: Govt. college for women kulana

Academic Session: 2024-25

Subject: Cost Accounting

Name of Extension lecturer: Pankaj

Class: B.com 6th sem

Month	Topic
January	Process Costing: Meaning, Uses, Preparation of process account, Treatment of Normal Wastage, Abnormal Wastage, Abnormal Gain Treatment of opening and closing stock , Joint Product and By – Product, Main methods of apportionment of Joint cost.
February	Contract Costing: Meaning, main features, preparation of contract account, Escalation clause; contract near completion, cost plus contract. Job and batch costing
March	Budgetary control : Meaning of budget and budgetary control, budgetary control as a management tool, limitations of budgetary control, forecasts and budgets, installation of budgetary control system, classification of budgets, fixed and flexible budgeting, performance budgeting, zero based budgeting and responsibility accounting
April	Marginal Costing and Profit planning: Marginal costing, Absorption costing, Marginal cost, Cost volume Profit analysis, BEP Analysis, Key factor, BE chart, angle of incidence, concept of decision- making and steps involved, determination of sales mix, make or buy Decisions.

Name of the college: Govt. college for women kulana

Academic Session: 2024-25

Subject: Corporate Law

Name of Extension lecturer: Pankaj

Class: B.com 4th sem

Month	Topic
January	Depository System –meaning and importance, Types of shares Allotment of Shares, Transfer and Transmission of shares, ; Paperless Trading
February	Share capital: - Meaning and forms of capital, Alteration of share capital, Reduction of share capital, Shareholders and Members: - Difference between Shareholders and members Modes of acquiring membership, termination of members
March	Meeting of Company: Essentials of valid meeting, Meetings of Shareholders: Annual general meeting, Extra-ordinary general meeting, meetings of board of directors, Proxy Voting, Notice, Agenda and Minutes of meetings. Directors: Duties, Powers, Liabilities, Appointment and removal of directors.
April	Winding Up- Meaning Winding up by the Tribunal- Petition for winding up Voluntary winding up Powers and Duties of company Liquidator, consequences of winding up

Name of the college: Govt. college for women kulana

Academic Session: 2024-25

Subject: Marketing Management

Name of Extension lecturer: Pankaj

Class: B.com 4th sem

Month	Topic
January	Nature, Scope, Importance of marketing, Marketing concepts: Traditional and Modern, Market Segmentation: Concept, Importance and basis of market segmentation
February	Consumer Behavior: Nature, Scope, Importance, Factors affecting buyer behavior, Product Planning and Development, Importance and scope of product Planning in marketing, Stages of New product development. Product Lifecycle: Stages of Product life cycle; factors affecting product life cycle
March	Branding and Trademark: - Difference between brand and trademark; advantages and criticism of branding; types of branding; Brand Policies and Strategies. Pricing: - Meaning; Importance, Factors affecting pricing, pricing objectives, Types of price policy and pricing strategies.
April	Advertising: - Concept; Importance and criticism of advertising; Media of advertising; Evaluating advertising effectiveness. Sales Promotion: - Importance, Methods, Functions and Publicity.

Name of the college: Govt. college for women kulana

Academic Session: 2024-25

Subject: Corporate Accounting

Name of Extension lecturer: Pankaj

Class: B.com 4th sem

Month	Topic
January	Internal reconstruction and external reconstruction
February	liquidation of company, Financial reporting for financial institutions
March	Final account of banking company, Accounts of holding companies
April	Revision

Name of the college: Govt. college for women kulana

Academic Session: 2024-25

Subject: Taxation law

Name of Extension lecturer: Pankaj

Class: B.com 5th sem

Month	Topic
January	An introduction and Important Definitions, Agriculture Income, Residential status and incidence of Tax Liability, Exempted incomes.
February	Income from Salaries, Income from House property
March	Profits and Gains from Business or Profession
April	Capital Gains, Income from other sources, clubbing of incomes, set off and carry forward of losse

Subject: Cost Accounting

Name of Extension lecturer: Pankaj

Class: B.com 5th sem

Month	Topic
January	Cost Accounting : Meaning, Features, Scope, Techniques, Methods, Objectives, Importance and Limitations. Material Control: Meaning and objectives of material control, material purchase procedure, fixation of inventory levels- reorder level, Minimum level, Maximum level, Danger level. EOQ analysis.
February	Labour Cost Control : Importance, methods of time keeping and Time Booking,Treatment and control of Labour Turnover, Idle Time, Overtime, Systems of Wage Payment-Time Wage System, Piece Wage System. Incentive Wage plans – Individual plans and group plans
March	Overheads: Meaning and Types. Collection, Classification; Allocation, Apportionment and Absorption of Overheads Main methods
April	Unit and output costing : meaning and objectives,cost sheet meaning, Performa, types preparation of cost sheet determination of tender price, production account types. Reconciliation of cost and financial accounts Meaning. Objectives and procedure.

Name of the college: Govt. college for women kulana

Academic Session: 2024-25

Subject: Financial Market Operations

Name of Extension lecturer: Pankaj

Class: B.com 5th sem

Month	Topic
January	Money Market: Indian Money Markets Composition Composition and Structure, Call money market; Recent trends in Indian money market, Capital Market : Security market- (a) New Issue Market Secondary market functions and role of stock exchange listing, Stock exchange – National Stock Exchange and over the Counter exchangers
February	SEBI:Introduction, Role, Its powers, Objectives, Scope & Function, Investors Protection:- Grievances concerning stock exchange and dealings and their removal; grievance cell in stock exchange
March	Functionaries on stock exchanges: Brokers, Sub brokers, Market makers, Jobbers, Portfolio Consultants, Institutional Investors, Depository. Financial Services: Merchant Banking Functions and Roles credit rating
April	Role, Policy measures relating to Development Financial Institution in India. Products & Services offered by IFCI, IDBI,IIBI, SIDBI, IDFC, EXIM, NABARD & ICICI. Meaning and benefits of mutual funds, types, SEBI guideline

Name of the college: Govt. college for women kulana

Academic Session: 2024-25

Subject: : Corporate Law- I Name of Extension lecturer: Pankaj

Class: B.com 3rd sem

Month	Topic
August	Company: Meaning and Characteristics, Features of company Types of companies, advantages and disadvantages of incorporation.
September	Formation of Company: Promotion of company, Functions of promoter, importance of promoter, Promoter's remuneration legal status of Promoter, Rights of promoters, Duties of promoters, Liabilities of promoter, Pre-incorporation contracts, Incorporation and commencement of Business. Prospectus: definition; Public offer, contents,
October	Memorandum of Association: Meaning, importance, clauses of memorandum of association and their Alteration, Articles of Association: Meaning, alteration of articles of association,
November	Borrowing Powers, Debentures and Charges

Subject: Corporate Accounting

Name of Extension lecturer: Pankaj

Class: B.com 3rd sem

Month	Topic
August	Share Capital: Meaning, types, Accounting Treatment of issue, forfeiture and reissue of Share, Buy- back of equity shares & Sweat shares, Redemption of preference share, Issue of Bonus. share
September	Debenture: Meaning, Types. Issue and Redemption of Debentures
October	Valuation of Goodwill: Meaning, objectives, determinates and main methods. Valuation of Shares: Meaning, objectives, determinates and main methods.
November	Profit or loss before and after incorporation. Final accounts of companies.

Name of the college: Govt. college for women kulana

Academic Session: 2024-25

Subject: Human Resource Management

Name of Extension lecturer: Pankaj

Class: B.com 3rd sem

Month	Topic
August	Definition, Importance objectives and scope of Human Resource Management Function of Human Resource Management: Managerial Operative Functions. Qualification and Qualities of Human Resource manager in our organization
September	Recruitment Selection and Training Recruitment: - Meaning, Steps in recruitment policy, sources and modes of recruitment, Factors affecting recruitment. Selection: Meaning, Essentials of Selection Procedure, Stages in Selection Procedure. Training: - Concept, Need and importance of Training. Methods of Training: - On the job Training, off the job Training, Principles of training
October	Wage and Wage Incentives Wages: Meaning, Objective and Theories of wages, Methods of wage Programme: - Time wages and Piece wages methods Concept of wages: - Fair, Minimum and Living wage, Factors determining wage Structure of an organization, Wage Incentives: - Concept, Need and Importance of Incentives. Special Incentives
November	Industrial Relations: - Concept, Importance and Objectives of industrial relations, Contents of industrial relations. Participants of Industrial relation and Recruitment of good Industrial relation Programme.